

MANTAIN BILLWISE DETAILS & ITS ASSIGNMENT

BY SUBRATA SIR



IIIT SKILLS

BILLWISE DETAILS

If you make an entry to a ledger that needs BillWise Details, you have to give the details of the bill at the voucher entry itself. Where you can see the details of bills, specific credit periods and get the correct outstanding result [Balance] of each ledger.

Where there is large nos of entries it becomes difficult to match a payment to an Invoice. So the details of creditors and debtors are maintained at the Invoice level this is called **Bill-Wise Accounting**.

Activation of Billwise Details

- **Gateway of Tally > F11:Accounting Features > Set Option 'Maintain BillWise Details' To 'Yes'**
- **Gateway of Tally > F12:Configuration > Invoice / Orders Entry > Set following option to 'No'**
 - **Accept Supplementary Details**
 - **Use Defaults for Bill Allocations**
- Process of Inserting (Assigning) Credit Days facility to following Sundry Debtors & Sundry Creditors Ledger **Gateway of Tally > Accounts Info. > Ledger > Alter**

Name of Party	Credit
Days	
Jain Electronics	15 Days
Aditi Agencies	18 Days
Zankar Agencies	10 Days
Amol T.V. Center	10 Days
BPL India Ltd.	10 Days
Videocon India Ltd.	15 Days
Kitchen Appliances	18 Days
Shri Balaji Ltd.	15 Days
Sunny Enterprises	12 Days
Sharp Electronics	20 Days
Shraddha Electronics	21 Days
Sony Electronics	22 Days
Pardesi Radio	12 Days
Hitesh Agencies	10 Days
Jalaram T.V. Center	30 Days
Bhavsar T.V. Center	24 Days
Sindhu Distributors	15 Days
Uptron India Ltd	21 Days
Nirmal Enterprises	10 Days
Meena Agencies	15 Days
Suresh agencies	14 Days
Unique Agencies	16 Days
Shilpa Electronics	10 Days
Mamta Electronics	12 Days
Tulsi Dept. Stores	10 Days
Sagar Enterprises	21 Days
Sarika Agencies	15 Days
Shakti Electronics	15 Days
Vishal Electronics	10 Days
Laxmi Agencies	25 Days
Jitendra Electronics	15 Days
A.I. Electronics	10 Days
Baren International	25 Days

○ Bill-Wise Details In Purchase Voucher Entry

• Gateway Of Tally > Accounting Voucher > Press F9 : Purchase

Date	Transaction
01/06/08	Purchase Goods 24" CTV - V @ Rs.12000/- + Input Vat @ 4% X 2 Nos From Videocon India Ltd. of Total Rs.24960/- New Ref.-VL - 056 on WareHouse

F2 : Date	01/06/2008
Supplier Invoice No.	VL - 056
Party Ledger Name	Videocon India LTD.
Name of Item	24"CTV - V
Tracking Number	Not Applicable
Godown	WareHouse
Quantity	2 Nos
Rate Per	Enter
Amount	Enter
Purchase Ledger	Purchase @ 4%
Amount	Enter
VAT Ledger	Input Vat @ 4%
Amount	Enter
Show Statutory Details	No
Type of Ref	New Ref
Name	VL - 056
Amount	Enter
Accept ? Yes or No	Yes

Purchase No. 11				1-Jun-2008
Supplier Invoice No. : VL055				Sunday
Date : 1-Jun-2008				
Party's A/c Name : Videocon India Ltd				
Current Balance : 8,00,527.80 Cr				
Name of Item	Quantity	Rate per	Disc. %	Amount
24"CTV - V	2 nos	12,000.00	nos	24,000.00
Input Vat @ 4%		4 %		960.00
Show Statutory Details	? No			
Narration:	2 nos			24,960.00

○ Bill-Wise Details In Sales Voucher Entry

Date	Transaction
02/06/08	Sold Goods 165 Liter Ref. - B @ Rs.8540/- + Output Vat @ 12.5% X 3 Nos To Bhavsar T.V. Center for Total Rs.28822.50/- New Ref.-101 on ShowRoom

● Gateway of Tally > Voucher Entry > Press F8 : Sales > Enter the following Details

F2 : Date	02/06/2008
Ref	101
Party Ledger Name	Bhavsar T.V. Center
Name of Item	165 Liter - Ref - B
Tracking Number	Not Applicable
Godown	ShowRoom
Quantity	3 Nos
Rate Per	Enter
Amount	Enter
Sales Ledger	Sales @ 12.5%
Amount	Enter
VAT Ledger	Output VAT @ 12.5%
Amount	Enter
Show Statutory Details	No
Type of Ref	New Ref
Name	101
Amount	Enter
Accept ? Yes or No	Yes

Sales		No. 19	2-Jun-2008	
Ref. : 101		Monday		
Partys A/c Name : Bhavsar T.V. Center				
Current Balance : Rs.2519.50 Dr				
Name of Item	Quantity	Rate per	Disc %	Amount
165 Liter-Ref-B	3 nos	0,540.00	nos	25,620.00
Out Put Vat @ 12.5%		12.50 %		3,202.50
Bill-wise Details for Bhavsar T.V. Center Up to: Rs. 28,822.50 Dr				
Type of Ref	Name	Due Date, or Credit Days (ref 2-7-2008)	Amount	Dr/ Cr
New Ref	101	24 Days (26 Jun 2008)	28,822.50	Dr
				3 nos 28,822.50

* Print the Tax Invoice

- Press Page Up key and then Alt+P and Press Alt + I In Print Preview & Show the following Screen

Voucher Printing		
Printer	: \\AJAY\Canon LBP3000 (Net3:)	Paper Type : A4
No. of Copies	:	
Print Language	: English	(Printing Dimensions)
Method	: Neat Mode	Paper Size : (8.27" x 11.69") or 210 mm x 297 mm
Page Range	: All	Print Area : (7.87" x 11.30") or 200 mm x 287 mm
Report Titles		
INVOICE		Print ?
(with Print Preview)		Yes or No

- Press **F12 :Invoice Printing Configuration** & As Show in Following following Screen

Invoice Printing Configuration			
Title of Document	:	TAX INVOICE	
(for Optional Voucher)	:	PROFORMA INVOICE	
Sub Title (if any)	:		
Height of Normal Invoice (inches)	:	10	Simple: 10
Width of Normal Invoice (inches)	:	7.50	Simple: 7.50
Space to leave on top (default 0.25)	:	0.25	Simple: 0.25
Space to leave on left (default 0.5)	:	0.50	Simple: 0.50
Print in Simple Format	? No	Print Serial No.	? Yes
Print Voucher Reference	? Yes	Print Quantity Column	? Yes
Print Order Details	? Yes	Print Actual Quantity Column	? No
Print Terms of Payment and Delivery	? Yes	Print Rate Column	? Yes
Print details of Despatch	? Yes	Print VAT % Column	? Yes
Print Item Taxable Values	? Yes	Print Date & Time	? No
Print Tax Analysis of Items	? Yes	Print Batch Details	? Yes
Print VAT Analysis of Items	? Yes	Print Rate of Duty with Items	? No
Print Company's Tax Regn. Numbers	? Yes	Print Sub-Totals after each line	? Yes
Print Buyer's Tax Regn. Number	? Yes	Print Narration	? No
Print Declaration	? Yes	Print Narration for each entry	? No
Method to use for Stock Item Name : Name Only			
Jurisdiction : DHULE			
Generated by : This is a Computer Generated Invoice			

- Press **Enter** & Press **ALT + Z** to the print preview screen and Press **Esc** & Press **Alt + P**

Exercise :- Enter the following Purchase Voucher (As Invoice Format) Using Bill by Bill Option
Note :- In All the following Entries select Tracking Number as Not Applicable

Date	Transaction
01/06/08	Purchase Goods 14" CTV-R - B @ Rs.9590 + Vat @ 12.5% X 5 Nos From Shri Balaji Ltd of Total Rs.53943.75/- New Ref-SBL236 On Show Room
01/06/08	Purchase Goods 14" B/W TV- V @ Rs.4200 + Vat @ 4% X 10 Nos From Videocon India Ltd of Total Rs.43680 /- New Ref - VL-196 on WareHouse
01/06/08	Purchase Goods Fully Automatic W/M - V @ Rs.10000 + Vat @ 4% X 5 nos From Kitchen Appliances of Total.Rs.52000/- New Ref - KA-06 on WareHouse .
01/06/08	Purchase Goods 14" CTV - B @ Rs.9000 + Vat @ 12.5% X 7 Nos From Shilpa Electronics of Total Rs.70875/- New Ref - S-293 on ShowRoom
01/06/08	Purchase Goods AC Automatic - V @ Rs.22000 + Vat @ 4% X 5 Nos From Videocon India Ltd of Total.Rs.114400/- New Ref - VL - 235 on WareHouse
01/06/08	Purchase Goods 14" B/W TV - B @ Rs.3665 + Vat @ 12.5% X 4 Nos & Audio Speed King - B @ Rs.684 + Vat @ 12.5 % X 15 Nos From BPL India Ltd of Total.Rs.28035/- New Ref - BL - 960 on WareHouse
01/06/08	Purchase Goods Fully Automatic W/M - V @ Rs.10000 + Vat @ 4% X 3 Nos From Sharp Electronics of Total.Rs.31200/- New Ref - S281 on ShowRoom
01/06/08	Purchase Goods 14" CTV - R - B @ Rs.9590 + Vat @ 12.5% X 2 Nos From Sunny Enterprises of Total Rs.21577.50/- New Ref - SE 125 on WareHouse
01/06/08	Purchase Goods 14" B/W TV - V @ Rs.4200 + Vat @ 4% X 2 Nos 165 Liter Ref - B @ Rs.7540 + Vat @ 12.5 % X 1 Nos From Sharp Electronics of Total Rs.17218.50/-New Ref - SE-291 on WareHouse
01/06/08	Purchase Goods Semi Automatic W/M - B @ Rs.10500 + Vat @ 12.5% X 2 Nos From Kitchen Appliances of Total Rs.23625/- New Ref- KA-189 on ShowRoom.
01/06/08	Purchase Goods 165 Liter Ref - V @ Rs.7740 + Vat @ 4% X 2 Nos From Shilpa Electronics of Total Rs.16099.20/- New Ref -S1289 on WareHouse
01/06/08	Purchase Goods 14" CTV - R - V @ Rs.10590 + Vat @ 4% X 3 Nos From Unique Agencies of Total Rs.33040.80/- New Ref-U0147 on WareHouse
01/06/08	Purchase Goods 14" B/W Tv-B @ Rs.3665 + Vat@12.5% X 5 Nos From Sharp Electronics of Total Rs.20615.63/- New Ref SE-510 on ShowRoom
01/06/08	Purchase Goods 165 Liter Ref - V @ Rs.7740 + Vat @ 4% X 5 Nos From Videocon India Ltd of Total.Rs.40248/- New Ref - VL- 416 on WareHouse
01/06/08	Purchase Goods Semi Automatic W/M - B @ Rs.10500 + Vat @ 12.5% X 5 Nos From BPL India Ltd. of Total .Rs.59062.50/- New Ref -BL-1126 on ShowRoom
01/06/08	Purchase Goods 24" CTV - V @ Rs.12000 + Vat @ 4% X 2 Nos From Suresh Agencies of Total.Rs.24960/- New Ref - SA-892 on WareHouse
01/06/08	Purchase Goods Audio Speed King - B @ Rs.684 + Vat @ 12.5% X 5 Nos From Meena Agencies Total.Rs. 3847.50/- New Ref - M-516 on ShowRoom
01/06/08	Purchase Goods Semi Automatic W/M - V @ Rs.9500 + Vat @ 4% X 5 Nos From Videocon India Ltd of Total.Rs.49400/- New Ref - VL-619 on WareHouse
01/06/08	Purchase Goods 14" B/W Tv - B @ Rs.3665 + Vat @ 12.5% X 3 Nos From Shri Balaji Ltd. of Total.Rs.12369.38/- New Ref - SBL-860 on ShowRoom
01/06/08	Purchase 210 Liter Ref - B @ Rs.10890 + Vat @ 12.5% X 5 Nos From Shilpa Electronics of Total.Rs.61256.25/- New Ref -S316 on WareHouse
01/06/08	Purchase Goods 165 Liter Refrigerator - V @ Rs.7740 + Vat @ 4% X 1 Nos & 14" B/W TV - B @ Rs.3665 + Vat @ 12.5% X 1 Nos From Nirmal Enterpise of Total.Rs.12172.73/- New Ref-294 on Showroom

Date	Transaction
01/06/08	Purchase Goods AC Automatic - V @ Rs.22000 + Vat @ 4% X 2 nos From Videocon India Ltd of Total.Rs.45760/- New Ref - VL- 1021 on WareHouse
01/06/08	Purchase Goods 14" B/W TV-B @ Rs.3665 + Vat @ 12.5% X 1 Nos From Uptron India Ltd of Total Rs.4123.13/- New Ref- 514 ShowRoom
01/06/08	Purchase Goods Semi Automatic W/m - V @ Rs.9500 + Vat @ 4% X 5 Nos From Kitchen Appliances of Total.Rs.49400/- New Ref - KA-515 on Warehouse .
01/06/08	Purchase Goods 14" CTV - V @ Rs.9000 + Vat @ 4% X 7 Nos From Baren International of Total.Rs.65520 New Ref - BI-00150 on WareHouse
01/06/08	Purchase Goods Semi Automatic W/M-V @ Rs.9500 + Vat @ 4% X 3 Nos From Sindhu Distributors of Total Rs.29640/- New Ref - SD - 195 on ShowRoom
01/06/08	Purchase Goods 210 Liter Ref - B @ Rs.10890 + Vat @ 12.5% X 4 Nos From Suresh Agencies of Total Rs.49005/- New Ref -SA-1189 on WareHouse
01/06/08	Purchase Goods 14" B/W TV - V @ Rs.4200 + Vat @ 4% X 3 Nos From Uptron India Ltd of Total Rs.13104/- New Ref - 958 on ShowRoom .
01/06/08	Purchase Goods 24" CTV -V @ Rs.12000 + Vat @ 4 % X 5 Nos From Kitchen Appliance of Total.Rs.62400/- New Ref -KA-981 on ShowRoom
01/06/08	Purchase Goods 165 Liter Refrigerator - V @ Rs.7740 + Vat @ 4% X 3 Nos From Sharp Electronics Total.Rs.24148.80/- New Ref -SE- 612 on WareHouse.
01/06/08	Purchase Goods 165 Liter Refrigerator- B @ Rs.7540 + Vat @ 12.5% X 5 Nos From BPL India Ltd of Total.Rs.42412.50/- New Ref - BL-1379 on WareHouse .
01/06/08	Purchase Goods 14" B/W TV - B @ Rs.3665 + Vat @ 12.5% X 10 Nos From Nirmal Enterprises of Total Rs.41231.25/- New Ref - 682 on ShowRoom
01/06/08	Purchase Goods Fully Automatic - V @ Rs.10000 + Vat @ 4% X 5 Nos From Videocon India Ltd of Total.Rs.52000/- New Ref -VL -1695 on WareHouse
01/06/08	Purchase Goods 14" CTV - V @ Rs.9000 + Vat @ 4% X 7 Nos From Kitchen Appliance of Total.Rs.65520/- New Ref - KA-1187 on ShowRoom

Press **Esc** & return to **Gateway of Tally**

To Check Whether you have entered Correctly - **Gateway of Tally** > Stock Summary

Particulars	M/s. SHRIRAM ELECTRONICS 1-Apr-2000 to 1-Jun-2000		
	Closing Balance		
	Quantity	Rate	Value
Bpl	337 Nos	7,526.33	25,36,374.00
14" B/W TV - B	53 Nos	3,665.00	2,12,570.00
14" CTV - B	63 Nos	3,000.00	4,77,000.00
14" CTV - R - B	30 Nos	9,500.00	2,85,000.00
165 Liter Ref-B	31 Nos	7,540.00	2,33,740.00
210 Liter Ref-L	40 Nos	10,500.00	4,20,000.00
Audio Speedking B	48 Nos	684.00	31,464.00
Fully-Automatic W/m-L	34 Nos	11,500.00	4,41,500.00
Iron B	1 Nos	300.00	300.00
Semi-Automatic W/m-B	39 Nos	10,500.00	4,09,500.00
Videocon	353 Nos	9,773.91	34,50,190.00
14" B/W TV-V	63 Nos	4,200.00	2,73,000.00
14" CTV-R-V	43 Nos	10,590.00	4,55,370.00
14" CTV - V	59 Nos	3,000.00	5,31,000.00
165 Liter Ref-V	43 Nos	7,740.00	3,32,580.00
24" CTV V	20 Nos	12,000.00	2,40,000.00
Ac-Automatic-V	34 Nos	22,000.00	7,48,000.00
Fully Automatic W/m V	40 Nos	10,000.00	4,00,000.00
Semi - Automatic W/m - V	40 Nos	9,500.00	3,80,000.00
Grand Total	690 Nos		59,86,564.00

Exercise : Enter the following Voucher of Sales Invoice(As Invoice Format) Using Bill by Bill Option
Note : - In All the following Entries select Tracking Number as Not Applicable

Date	Transaction
02/06/08	Sold Goods 14" B/w Tv - V @ Rs.5000 + Vat @ 4% X 5 Nos To Amol T.V.Center of Total Rs. 26000/- Ref - 102 on WareHouse.
02/06/08	Sold Goods 14" B/W Tv - B @ Rs.4665 + Vat@12.5% X 3 nos To Jain Electronics of Total Rs.15744.38 /- Ref-103 on ShowRoom
02/06/08	Sold Goods 14" CTV - V @ Rs.10000 + Vat @ 4% X 4 Nos To Sony Electronics of Total Rs.41600/- Ref-104 on ShowRoom
02/06/08	Sold Goods Fully - Automatic W/M - V @11990/- + Out Put Vat @ 4% X 1 Nos & 14" B/W TV - B @4665 + Out Put Vat @ 12.5% X 5 Nos To Zankar Agencies of Total Rs.38710.23/- Ref 105 on ShowRoom
02/06/08	Sold Goods 14" C.T.V. - V @ Rs.10000 + Vat@ 4 % X 3 Nos To Aditi Agencies Total Rs.31200/- Ref-106 on WareHouse
02/06/08	Sold Goods Audio Speedking - B @ Rs.780 + Vat@12.5% X 4 Nos To Sony Electronics of Total Rs.3510/- Ref -107 on ShowRoom.
02/06/08	Sold Goods A/C Automatic- V @ Rs.23000 + Vat@4% X 5 Nos To AmolT.V.Center of Total Rs.1,19,600/- Ref- 108 on ShowRoom.
02/06/08	Sold Goods 210 Liter Refrigerator - B @Rs.11890 + Vat@12.5% x 7 Nos To Bhavsar T.V. Center of Total Rs.93633.75/- Ref- 109 on WareHouse
02/06/08	Sold Goods14" CTV - V @ Rs.10000 + Vat @ 4% X 1 Nos ToTulsi Dept. Stores of Total Rs.10400/- Ref - 110 on Warehouse.
02/06/08	Sold Goods Fully Automatic W/M-B @ Rs.12500 + Vat @ 12.5% X 4 Nos To Amol T.V. Center of Total Rs.56250/- Ref - 111 on ShowRoom.
02/06/08	Sold Goods 165 Liter Ref. - B @ Rs.8540 + Vat @ 12.5% X 1 Nos To Aditi Agencies of Total Rs.9607.50/- Ref - 112 on WareHouse
02/06/08	Sold Goods Semi Automatic W/M -V @ Rs.9990 + Vat @ 4% X 3 Nos To Sony Electronics Total Rs.31168.80/- Ref -113 on Showroom.
02/06/08	Sold Goods AC Automatic - V @ Rs.23000 + Vat @ 4% X 3 Nos To Pardesi Redio of Total Rs.71760/- Ref -114 on WareHouse.
02/06/08	Sold Goods 210 Liter Ref - B @ Rs.11890 + Vat @ 12.5% X 5 nos To Bhavsar T.V. Center of Total Rs.66881.25/- Ref -115 on WareHouse
02/06/08	Sold Goods 165 Liter Refrigerator - V @ Rs.8240 + Vat @ 4% X 3 Nos To Zankar Agencies of Total Rs.25708.80/- Ref - 116 on WareHouse.
02/06/08	Sold Goods 165 Liter Ref - V @ Rs.8240 + Vat @ 4% X 5 Nos To Sony Electronics of Total Rs.42848/- Ref - 117 on Showroom.
02/06/08	Sold Goods Fully Automatic W/M-V @ Rs.11990 + Vat @ 4% x 5 nos To Amol T.V.Center of Total Rs.62348/- Ref -118 on WareHouse.
02/06/08	Sold Goods Semi Automatic W/M - V @ Rs.9990 + Vat @ 4% X 3 Nos To Sony Electronics of Total Rs.31168.80/- Ref 119 on showroom.
02/06/08	Sold Goods 210 Litel Ref - B @ Rs.11890 + Vat@ 12.5% X 4 Nos To Hitesh Agencies of Total Rs.53,505/- Ref - 120 on ShowRoom.
02/06/08	Sold Goods Semi Automatic W/M - V @ Rs.9990 + Vat @ 4% X 4 Nos To Jalaram T.V.Center of Total Rs.41558.40/- Ref - 121 on Showroom
02/06/08	Sold Goods Audio Speedking -B @ Rs.780+ Vat @ 12.5 % X 5 Nos To Amol T.V.Center of Total Rs.4387.50/- Ref - 122 on Showroom

Date	Transaction
02/06/08	Sold Goods 14" CTV - B @ Rs.10000 + Vat @ 12.5% X 5 Nos To Zankar Agencies of Total Rs.56250 New Ref - 123 on showroom.
02/06/08	Sold Goods 210 Liter Refrigerator - B @ Rs.11890 + Vat@ 12.5% X 5 Nos To Aditi Agencies of Total Rs.66881.25 New Ref 124 on WareHouse
02/06/08	Sold Goods 14" CTV -R - B @ Rs.10590 + Vat @ 12.5% X 5 Nos To Jain Electronics of Total Rs.59568.75/- New Ref - 125 on ShowRoom.
02/06/08	Sold Goods Audio Speedking - B @ Rs.780 + Vat @ 12.5% X 5 Nos To Zankar Agencies of Total Rs. 4387.50/- New Ref - 126 on WareHouse
02/06/08	Sold Goods 165 Liter Refrigerator - V @ Rs. 8240 + Vat @4% X 3 nos To Sony Electronics of Total Rs.25708.80/- New Ref- 127 on showroom.
02/06/08	Sold Goods 24" CTV - V @ Rs.12700 + Vat @ 4% X 4 Nos To Amol T.V. Center of Total Rs.52832/- New Ref - 128 on showroom .
02/06/08	Sold Goods 14" CTV - R - B @ Rs.10590 + Vat @ 12.5% X 5 Nos To Pardesi Radio of Total Rs.59568.75 New Ref - 129 on Ware House
02/06/08	Sold Goods 14" B/W TV - V @ Rs.5000 + Vat @ 4% X 5 Nos To Aditi Agencies of Total Rs.26000/- New Ref - 130 on ShowRoom .
02/06/08	Sold Goods 165 Liter Ref-B @ Rs.8540 + Vat @ 12.5% X 3 Nos To Amol T.V. Center of Total Rs.28822.50/- New Ref - 131 on ShowRoom
02/06/08	Sold Goods AC Automatic - V @ Rs.23000 + Vat @ 4% X 3 Nos To Jain Electronics of Total Rs.71760/- New Ref - 132 on WareHouse.
02/06/08	Sold Goods 14" B/W Tv - B @ Rs.4665 + Vat @ 12.5% X 3 Nos To Mamta Electronics of Total Rs.15744.38/- NewRef - 133 on showroom
02/06/08	Sold Goods 14" C.T.V. - V @ Rs.10000 + Vat @ 4% X 3 Nos To Aditi Agencies of Total Rs.31200 New Ref - 134 on Warehouse
02/06/08	Sold 14" B/w Tv - V @ Rs.5000 + Vat @ 4% X 5 Nos To Sagar Enterprises of Total Rs.26000/- New Ref -135 on Warehouse .
02/06/08	Sold Goods 14" B/W Tv -V @ 5000 + Vat @ 4% X 4 Nos To Sarika Agencies of Total.Rs.20800/- New Ref - 136 on ShowRoom .
02/06/08	Sold Goods 210 Liter Refrigerator - B @ Rs.11890 + Vat @ 12.5% X 5 Nos To Shakti Electronics of Total Rs.66881.25 New Ref -137 on Warehouse
02/06/08	Sold Goods 14" CTV - V @ Rs.10000 + Vat @ 4% X 5 Nos To Vishal Electricals of Total Rs.52000/- New Ref -138 on WareHouse
02/06/08	Sold Goods Semi Automatic W/M - V @ Rs.9990 + Vat @ 4% X 3 Nos & Fully Automatic W/M - B @ Rs.12500 + Vat @ 12.5% X 2 Nos To Laxmi Agencies of Total Rs.59293.80/- New Ref - 139 on ShowRoom
02/06/08	Sold 210 Liter Ref - B @ Rs.11890 + Vat @ 12.5% x 5 nos To Surbhi Electricals Total Rs.66881.25 New Ref- 140 on Warehouse
02/06/08	Sold Goods 165 Liter Refrigerator - V @ Rs.8240 + Vat @ 4% X 3 Nos To Sony Electronics of Total Rs.25708.80 /-New Ref - 141 on ShowRoom
02/06/08	Sold Goods 14"CTV -R -B @ Rs.10590 + Vat @ 12.5% X 5 Nos To Hitesh Agencies of Total Rs.59568.75/- New Ref - 142 on showroom .
02/06/08	Sold Goods AC Automatic - V @ Rs.23000 + Vat @ 4% X 3 Nos To Jitendra Electricals of Total Rs.71760/- New Ref -143 on WareHouse
02/06/08	Sold Goods 210 Liter Ref - B @ Rs.11890 + Vat @ 12.5% X 5 Nos & AC Automatic - V @ Rs.23000 + Vat @ 4% X 2 Nos & To A.I.Electronics of Total Rs.114721.25/- New Ref - 144 on WareHouse

○ Bill-Wise Details In Receipt Voucher Entry

Date	Transaction
01/07/08	Received Cash Rs.28822.50/- Against Ref -101 Dated :02/06/08 From Bhavsar TV Center

• **Gateway of Tally > Voucher Entry > Press F6 : Receipt > Enter the following Details**

F2 : Date	01/07/2008
Accounts	Cash
Particular	Bhavsar TV Center
Agst Ref	Select 101 & Press Enter
Amount	Enter
Accept ? Yes or No	Yes

Receipt	No. 13	1-Jul-2008 Tuesday
Account : Cash Cur Bal: 7,69,851.72 Dr		
Particulars		Amount
Bhavsar T.V. Center Cur Bal: 1,55,527.50 Dr Agst Ref 101 24 Days 28,822.50 Cr (26-Jun-2008)		28,822.50
Narration:		28,822.50

○ Print the Receipt Voucher

• Press **Page Up** key and then Alt+P and Press Alt + I In Print Preview & Show the following Screen

Voucher Printing		
Printer	: \\AJAY\Caror LBF3C0C (Ne03:)	Paper Type : A4
No. of Copies	: 1	
Print Language	: English	
Method	: Near Mode	
Page Range	: All	
		(Printing Dimensions)
		Paper Size : (8.27" x 11.69") or (210 mm x 297 mm)
		Print Area : (7.87" x 11.30") or (200 mm x 287 mm)
Report Titles		
Receipt Voucher		
(with Print Preview)		
		Print?
		Yes or No

- Press **Enter** & Press **ALT + Z** to the print preview screen and Press **Esc** & Press **Alt + P**

M/s. SHRIRAM ELECTRONICS 23, Municipal Colony, Nehru Nagar , W.B. Road, Deopur Dhule	
Receipt Voucher	
No. : 13	Dated : 1-Jul-2008
Particulars	Amount
Account : Bhavsar T.V. Center Agst Ref 101	28,822.50
28,822.50 Cr	
Through : Cash	
Amount (in words) : Rs. Twenty Eight Thousand Eight Hundred Twenty Two and Fifty paise Only	
	<u>28,822.50</u>
Authorised Signatory	

Exercise : - Enter the following Voucher of Receipt Voucher (As Invoice Format) Using Bill by Bill Option

Date	Transaction
01/07/08	Received Cash Rs.15744.38/- Against Ref - 103 Dated :02/06/08 From Jain Electronics
01/07/08	Received Cheque of Rs.26000/- Against Ref - 102 Dated:02/06/08 From Amol TV Center & Deposited In SBI Bank
01/07/08	Received Cash Rs.71760/- Against Ref - 132 Dated :02/06/08 From Jain Electronics
01/07/08	Received Cash Rs.38710.23/- Against Ref - 105 Dated :02/06/08 From Zankar Agencies
01/07/08	Received Cash Rs.41600/- Against Ref - 104 Dated :02/06/08 From Sony Electronics
01/07/08	Received Cash Rs.31200/- Against Ref - 106 Dated :02/06/08 From Aditi Agencies
01/07/08	Received Cash Rs.3510/- Against Ref - 107 Dated :02/06/08 From Sony Electronics
01/07/08	Received Cash Rs.93633.75/- Against Ref-109 Dated :02/06/08 From Bhavsar TV Center
01/07/08	Received Cheque of Rs.119600/- Against Ref - 108 Dated:02/06/08 From Amol TV Center & Deposited In SBI Bank
01/07/08	Received Cash Rs.10400/- Against Ref - 110 Dated :02/06/08 From Tulsi Dept. Stores
01/07/08	Received Cash Rs.9607.50/- Against Ref - 112 Dated :02/06/08 From Aditi Agencies
01/07/08	Received Cheque of Rs.56250/- Against Ref - 111 Dated:02/06/08 From Amol TV Center & Deposited In SBI Bank
01/07/08	Received Cash Rs.31168.80/- Against Ref -113 Dated :02/06/08 From Sony Electronics
01/07/08	Received Cheque of Rs.66881.25/- Against Ref - 115 Dated:02/06/08 From Bhavsar TV Center & Deposited In SBI Bank
01/07/08	Received Cash Rs.71760/- Against Ref - 114 Dated :02/06/08 From Pardesi Radio
01/07/08	Received Cheque of Rs.25708.80/- Against Ref - 116 Dated:02/06/08 From Zankar Agencies & Deposited In SBI Bank
01/07/08	Received Cheque of Rs.42848/- Against Ref - 117 Dated:02/06/08 From Sony Electronics & Deposited In SBI Bank
01/07/08	Received Cash Rs.62348/- Against Ref - 118 Dated :02/06/08 From Amol TV Center
01/07/08	Received Cash Rs.31168.80/- Against Ref-119 Dated :02/06/08 From Sony Electronics
01/07/08	Received Cash Rs.53505/- Against Ref - 120 Dated :02/06/08 From Hitesh Agencies
01/07/08	Received Cash Rs.4387.50/- Against Ref - 122 Dated :02/06/08 From Amol TV Center
01/07/08	Received Cash Rs.41558.40/- Against Ref-121 Dated:02/06/08 From Jalaram TV Center
01/07/08	Received Cash Rs.59568.75/- Against Ref - 125 Dated :02/06/08 From Jain Electronics
01/07/08	Received Cash Rs.66881.25/- Against Ref -124 Dated :02/06/08 From Aditi Agencies
01/07/08	Received Cheque of Rs.56250/- Against Ref - 123 Dated : 02/06/08 From Zankar Agencies & Deposited In SBI Bank
01/07/08	Received Cheque of Rs.25708.80/- Against Ref - 127 Dated:02/06/08 From Sony Electronics & Deposited In SBI Bank
01/07/08	Received Cheque of Rs.4387.50/- Against Ref -126 Dated:02/06/08 From Zankar Agencies & Deposited In SBI Bank
01/07/08	Received Cheque of Rs.59568.75/- Against Ref -129 Dated: 02/06/08 From Pardeshi Radio & Deposited In SBI Bank
01/07/08	Received Cash Rs.26000/- Against Ref - 130 Dated :02/06/08 From Aditi Agencies
01/07/08	Received Cash Rs.15744.38/- Against Ref -133 Dated:02/06/08 From Mamta Electronics
01/07/08	Received Cash Rs.52832/- Against Ref - 128 Dated :02/06/08 From Amol TV Center
01/07/08	Received Cheque of Rs.28822.50/- Against Ref -131 Dated:02/06/08 From Amol TV Center & Deposited In SBI Bank

Date	Transaction
01/07/08	Received Cash Rs.26000/- Against Ref - 135 Dated :02/06/08 From Sagar Enterprises
01/07/08	Received Cheque of Rs.31200/- Against Ref - 134 Dated:02/06/08 From Aditi Agencies & Deposited In SBI Bank
01/07/08	Received Cash Rs.20800/- Against Ref - 136 Dated :02/06/08 From Sarika Agencies
01/07/08	Received Cheque of Rs.52000/- Against Ref - 138 Dated:02/06/08 From Vishal Electricals & Deposited In SBI Bank
01/07/08	Received Cash Rs.66881.25/- Against Ref-137 Dated:02/06/08 From Shakti Electronics
01/07/08	Received Cash Rs.59293.80/- Against Ref - 139 Dated :02/06/08 From Laxmi Agencies
01/07/08	Received Cash Rs.59568.75/- Against Ref-142 Dated:02/06/08 From Hitesh Agencies
01/07/08	Received Cash Rs.25708.80/- Against Ref -141 Dated :02/06/08 From Sony Electronics
01/07/08	Received Cash Rs.66881.25/- Against Ref - 140 Dated:02/06/08 From Surbhi Electricals
01/07/08	Received Cash Rs.71760/- Against Ref-143 Dated:02/06/08 From Jitendra Electricals
01/07/08	Received Cash Rs.114721.25/- Against Ref - 144 Dated :02/06/08 From A.I.Electronics

- Press **Esc** & return to **Gateway of Tally**

To Check Whether you have entered Correctly - Gateway of Tally > Display > Trial Balance

Particulars	M/s. SHRIRAM ELECTRONICS 1-Apr-2008 to 1-Jul-2008 Closing Balance	
	Debit	Credit
Capital Account		6,18,476.20
Loans (Liability)		13,32,619.40
Current Liabilities	1,10,655.57	75,15,598.01
Fixed Assets	2,74,649.00	
Investments	1,75,500.00	
Current Assets	96,87,307.04	
Sales Accounts		23,72,727.00
Purchase Accounts	15,73,214.00	
Direct Expenses	3,159.00	
Indirect Expenses	14,936.00	
Grand Total	1,18,39,420.61	1,18,39,420.61

○ Bill-Wise Details In Payment Voucher Entry

Date	Transaction
02/07/08	Cheque of Rs.24960/- Paid To Videocon Indla LTD Against Ref - VL-056 Dated:01/06/08

• **Gateway of Tally > Voucher Entry > Press F5 : Payment > Select Bank Payment & Enter the following Details**

F2 : Date	02/07/2008
Accounts	State Bank Of India
Particular	Videocon India Ltd
Agst Ref	Select VL - 056 & Press Enter
Amount	Enter
Accept ? Yes or No	Yes

Bank Payment No. BP/0005/08-09		2-Jul-2008 Wednesday
Account : State Bank of India Cur Bal: 3,58,926.86 Dr		
Particulars		Amount
Videocon India Ltd		
Cur Bal: 6,36,729.40 Cr		24,960.00
Agst Ref VL056 15 Days 24,960.00 Dr (16-Jun-2008)		
Narration:		
Ch. No. :		24,960.00

☐ **Print the Payment Voucher**

• Press **Page Up** key and then Alt+P and Press Alt + I In Print Preview & Show the following Screen

Voucher Printing		Paper Type :	
Printer	: \\AJAY\Caror LBF3C0C (Ne03:)		
No. of Copies	: 1		
Print Language	: English		
Method	: Nea: Mode		
Page Range	: All		
		Paper Size : (8.27" x 11.69") or (213 mm x 297 mm) Print Area : (7.87" x 11.30") or (200 mm x 287 mm)	

• Press Enter & Press ALT + Z to the print preview screen and Press Esc & Press Alt + P

M. SHRIRAM ELECTRONICS 23, Municipal Colony, Nehru Nagar, W.L. Road, Deepur Dhule	
Bank Payment Voucher	
No. RP-0005/08-09	Dated 2-Jul-2008
Particulars Account : Videocon India Ltd Agst Ref - VL196	Amount 56,160.00
Through : State Bank of India On Account of : Ch. No. : Amount (in words) : Rs. Fifty Six Thousand One Hundred Sixty Only	56,160.00
Receiver's Signature	Authorised Signatory

Exercise :- Enter the following Voucher of Payment Voucher (As Invoice Format) Using Bill by Bill Option

Date	Transaction
02/07/08	Cash Rs.53943.75/- Paid to Shri Balaji Ltd Against Ref - SBL-236 Dated :01/06/08
02/07/08	Cash Rs.52000/- Paid to Kitchen Appliances Against Ref - KA - 06 Dated : 01/06/08
02/07/08	Cash Rs.70875/- Paid to Shilpa Electronics Against Ref - S-293 Dated:01/06/08
02/07/08	Cheque of Rs.43680/- Paid To Videocon India LTD Against Ref - VL-196 Dated:01/06/08
02/07/08	Cash Rs.31200/- Paid to Sharp Electronics Against Ref-SE0125 Dated:01/06/08
02/07/08	Cash Rs.21577.50/- Paid to Sunny Enterprises Against Ref - S281 Dated :01/06/08
02/07/08	Cheque of Rs.28035/- Paid To BPL India LTD Against Ref - BL-960 Dated:01/06/08
02/07/08	Cheque of Rs.114400/- Paid To Videocon India LTD Against Ref - VL-235 Dated:01/06/08
02/07/08	Cash Rs.17218.50/- Paid to Sharp Electrnocs Against Ref -SE-291 Dated :02/06/08

Date	Transaction
02/07/08	Cash Paid Rs.23625/- Against Ref - KA-189 Dated :01/06/08 From Kitchen Appliance
02/07/08	Cheque of Rs.40248/- Paid To Videocon India LTD Against Ref - VL-1126 Dated:01/06/08
02/07/08	Cash Paid Rs.20615.63/- Against Ref - SE-510 Dated :01/06/08 From Sharp Electronics 02/07/08
02/07/08	Cash Paid Rs.16099.20/- Against Ref - S-1289 Dated:01/06/08 From Shilpa Electronics
02/07/08	Cheque of Rs.59062.50/- Paid To BPL India LTD Against Ref - SBL-1126 Dated:01/06/08
02/07/08	Cash Paid Rs.33040.80/- Against Ref - U0147 Dated:01/06/08 From Unique Agencies
02/07/08	Cash Paid Rs.24960/- Against Ref - SA892 Dated :01/06/08 From Suresh Agencies
02/07/08	Cheque of Rs.49400/- Paid To Videocon India LTD Against Ref -VL-619 Dated:01/06/08
02/07/08	Cheque of Rs.3847.50/- Paid To Meena AgenciesAgainst Ref -M-516 Dated:01/06/08
02/07/08	Cash Paid Rs.12369.38/- Against Ref - SBL-860 Dated :02/06/08 From Shri Balaji Ltd
02/07/08	Cash Paid Rs.12172.73/- Against Ref - 294 Dated :01/06/08 From Nirmal Enterprises
02/07/08	Cheque of Rs.45760/- Paid To Videocon India LTD Against Ref - VL-1021 Dated:01/06/08
02/07/08	Cash Paid Rs.4123.13/- Against Ref - 514 Dated :01/06/08 From Uptron India Ltd
02/07/08	Cash Paid Rs.61256.25/- Against Ref - S-316 Dated:01/06/08 From Shilpa Electronics
02/07/08	Cheque of Rs.65520/- Paid To Baren International Against Ref-BI-000150 Dated:01/06/08
02/07/08	Cash Paid Rs.49400/- Against Ref - KA-515 Dated:01/06/08 From Kitchen Appliances
02/07/08	Cash Paid Rs.29640/- Against Ref - SD-195 Dated :01/06/08 From Sindhu Distributors
02/07/08	Cheque of Rs.42412.50/- Paid To BPL India LTD Against Ref -BL-1379 Dated:01/06/08
02/07/08	Cheque of Rs.52000/- Paid To Videocon India LTD Against Ref -VL-1695 Dated:01/06/08
02/07/08	Cash Paid Rs.49005/- Against Ref - SA-1189 Dated :02/06/08 From Suresh Agencies
02/07/08	Cash Paid Rs.13104/- Against Ref - 958 Dated:01/06/08 From Uptron India Ltd
02/07/08	Cash Paid Rs.62400/- Against Ref - KA-981 Dated :01/06/08 From Kitchen Appliances
02/07/08	Cash Paid Rs.24148.80/- Against Ref - SE-612 Dated:01/06/08 From Sharp Electronics
02/07/08	Cash Paid Rs.41231.25/- Against Ref - 682 Dated :01/06/08 From Nirmal Enterprises
02/07/08	Cash Paid Rs.65520 /- Against Ref - KA-1187 Dated :01/06/08 From Kitchen Appliances

• Press **Esc** & return to **Gateway of Tally**

To Check Whether you have entered Correctly - **Gateway of Tally > Display > Trial Balance**

Particulars	M/s. SHRIRAM ELECTRONICS	
	1-Apr-2008 to 2-Jul-2008	
	Closing Balance	
	Debit	Credit
Capital Account		6,18,476.20
Loans (Liability)		13,32,619.40
Current Liabilities	1,10,655.57	61,56,746.59
Fixed Assets	2,74,649.00	
Investments	1,75,500.00	
Current Assets	83,28,455.62	
Sales Accounts		23,72,727.00
Purchase Accounts	15,73,214.00	
Direct Expenses	3,159.00	
Indirect Expenses	14,936.00	
Grand Total	1,04,80,569.19	1,04,80,569.19

• Press **Esc** & return to **Gateway of Tally**